

## *Thank you* for volunteering as a **Donation Station Greeter**

Before the start of your shift, please check-in at **Volunteer Registration**, which is located near the Railroad Stage shuttle drop-off. Look for the sign! Once you have checked-in at Volunteer Registration, you will check-in for your shift at the Information Booth closest to your assigned gate – either Railroad or Heritage.

Donation Station Greeters are the first point of contact for Festival-goers. The overall impression we seek to make is one of arrival, excitement and welcome. The entrances define the Festival, and this is established by signage, structures, and Donation Station Greeters. Greeters service a dual purpose: welcoming and fundraising.

### **Here is what you can expect:**

Donation Station Greeters work in teams of two. Greeters stand just in front of, or beside the donation boxes, welcoming people to the festival, thanking those who donate and offering program guides.

The AFF is asking for suggested donations of \$10/day or \$20/day for a family. These are suggested donations only. Some people may not be able to give that much. They should still be thanked and given a sticker, regardless of what they donate. We want ALL people to feel valued and welcomed.

You will be asked to **attend a training session that will be held after Festival orientation on August 17<sup>th</sup> from 6:30-7:30 p.m.** at the Gracie at Husson University. At this training session, we will go over the various scripts you will be asked to use, and you will have an opportunity to practice. If you cannot attend training, please contact Debbi at the Festival office at 974-3216 or [debbi@americanfolkfestival.com](mailto:debbi@americanfolkfestival.com).

Please stay at your assigned donation station until the end of your shift. If for some reason you need to leave before your shift has ended, please let someone at the closest information booth know. Please wait for your replacement before leaving at the end of your shift.

### **During your shift, PLEASE**

- ... thank people for their donation, regardless of amount
- ... give everyone a sticker for donating
- ... make eye contact with people
- ... have fun.
- ... drink water. Free water is available for volunteers at each t-shirt vending location.
- ... wear comfortable shoes and sunscreen.
- ... dress for changing weather – it can get cool at night.

### **PLEASE DON'T**

- ... be pushy, rude, or aggressive when asking for donations (remember, this is a free festival).
- ... forget to thank people for their donations or forget to give them stickers.
- ... make noise that will interfere with the show

Your coordinator is **Doug Keith**.